

**Pre-qualifying requirements (PQR)**  
**Insulating Kraft Paper**

These pre-qualifying requirements (PQR) shall prevail over the pre-qualifying conditions mentioned in instructions to tenderer's or anywhere in the tender document.

**1. Manufacturer/Accredited representative :-**

The tenderers shall either themselves be manufacturers of the tendered item

**Or**

be the accredited representatives of such manufacturers in India or of their principals abroad with whom they may be having collaboration. Such accreditation should be at least of one year on date of tender from the manufacturer who regularly manufactures the tendered material/ equipment since last five years. (The bidder have to submit the certificate of being accredited representatives issued by original manufacturer)

**2. Turn Over :** The Bidder should have a minimum average annual turnover (MAAT) of **Rs. 71.00 Lac** per annum for the best three years out of the last five financial years. The audited balance sheet and CA's certificate with **UDIN number** shall be enclosed in support of above, failing which the bid shall not be considered.

**3. Manufacturing experience:**

(a) If the tenderer is indigenous manufacturer then, the indigenous manufacturer must have manufactured and supplied at least **20%** quantity of tendered item of similar or higher rating to government/ government undertaking/ power utilities directly or through EPC contractor during only last three Calendars Years. The tenderer shall have to submit the details in following proforma table ME.

(b) In case the tenderer is accredited representatives only then, the accredited representative must have supplied at least **50%** quantity of tendered item of similar or higher rating to government/ government undertaking/ power utilities directly or through EPC contractor during only last three Calendars. The tenderer shall have to submit the details in following proforma table ME.

The manufacturing experience of only last three Calendars Years (**Year 2021, 2022 & 2023**) shall be considered for eligibility of tenderer.

**Table- ME**

Year	Complete postal address including designation of authority placing order	Order no. & date	Quantity Ordered (Nos.) (Similar ratings and higher rating)	Qty. supplied during the year (Similar ratings and higher rating)	Balance quantity to be supplied against orders in hands
1	2	3	4	5	6
<b>Calendar Year 2021</b>					
<b>Calendar Year 2022</b>					
<b>Calendar Year 2023</b>					

The tenderer shall have to submit self-attested copies of purchase orders and/or dispatch instructions to substantiate the above details failing which their bid shall not be considered. If tenderer does not submit the proforma & only encloses the copies of purchase orders and/or dispatch instructions, then their bid may not be considered. The independent chartered accountant's certificate shall be enclosed in support of above, failing which the bid shall not be considered

**4. Operational Experiences:** Offered equipment should have given **three** years proven trouble free operational service in tropical climate prevailing in India. The tenderer must have supplied the tendered item or of higher rating during the last five years, to government/government undertaking/power utilities directly or through EPC contractor. The tenderer shall have to submit self-attested copies of relevant documents failing which their bid shall not be considered.

**5. Supply Capacity:** The tenderer should be able to supply **minimum 25%** of the quoted quantity per month. The independent chartered accountant's certificate with UDIN regarding supplied quantity of tendered item of similar or higher rating **by the tenderer** during last one calendar year shall be enclosed in support of above (as per Annexure – SC), failing which the bid shall not be considered.

6. **Minimum Quantity to be quoted:** - **50%** of the tendered quantity.
7. **Testing Facilities:** The tenderer must have all necessary facilities at their works (**works of the principal manufacturer**) for carrying out such routine and acceptance tests as prescribed in the relevant ISS and any other routine and acceptance test as specified in the specification. Documentary evidence of existence of such facilities will be filed along with the tender. If an order has been placed on accredited representatives than the inspection shall have to be carried out at the works of the principal manufacturer of the material.
8. **Type Test:** The offered equipment must have been fully type tested from CPRI/ERDA as per relevant ISS and/or any other specified international standards during the last **5-year** period to be reckoned from the date of opening of tender. Photocopy of such type test reports/certificates must be submitted along with tender bid. Also may be called to produce the original for verification.
9. **Blacklisting/Debarred:-**The bidder should not be blacklisted/debarred from business in any government/semi government/PSU/Local bodies etc. at the time of bid opening. The bidder has to submit an affidavit on stamp paper of Rs. 100 with notary, alongwith the bid.
10. **Raw material:** Insulating Kraft Paper shall be made entirely from **soft wood pulp**. The manufacturer shall use the raw material as per IS/IEC. The scanned copy of test reports and invoices of **soft wood pulp**, purchased by manufacturer during last one year, shall be submitted by the bidder with their bid giving details of the supplier, contact no & email id failing which the bid shall not be considered. The manufacturer shall also produce the test reports and invoices of **soft wood pulp** to the representative of PVVNL at the time inspection report at manufacturer's premises.

**Note:**

- (a) Any Certificate issued by the Chartered Accountant must have Unique Document Identification Number (UDIN) failing which the C.A certificate shall not be considered.
- (b) All statements and claims regarding turnover, operational and manufacturing experience and production capacity should be duly supported by authenticated copies of documents without which the tender is liable to be rejected summarily.
- (c) PVVNL may call the tenderer to produce original purchase order/dispatch instruction or any other document for verification of submitted document during the evaluation of their bid.
- (d) PVVNL reserves the right to waive minor deviation if they do not materially affect the capability of the applicant to perform the contract.
- (e) If the firm is qualifying all the prequalifying criteria and participating first time for tendered item or have not supplied similar item in UPPCL, the factory inspection may be carried out for certain parameters as manufacturing experience, operational experience, production capacity, financial capabilities, testing facilities etc. If the firm does not meet out the required criteria for factory inspection, the bid of the firm shall not be considered for further evaluation.
- (f) Any false information in the tender bid if comes to the purchaser's notice in due course of time may lead to not only the cancellation of purchase order, if placed by on the tenderer, but also imposition of financial penalty and business debarment